



CONSENSUAL RELATIONSHIP DISCLOSURE FORM

CONFIDENTIAL

Name of person submitting the form: _____

- Are you the: ___ employee involved in a consensual relationship
- ___ student involved in a consensual relationship: ___ undergraduate ___ graduate
- ___ 3rd party witness to the consensual relationship, not the MPP or supervisor
- ___ MPP or supervisor of the unit where a consensual relationship has been identified/suspected
- ___ Other – please describe: _____

Please identify the individuals involved in the prohibited consensual relationship along with the affiliation (student, staff, faculty, etc.) with SF State, and position, if applicable and if known:

INDIVIDUAL ONE – PLEASE LIST THE INDIVIDUAL WITH THE AUTHORITY/INFLUENCE FIRST:

Name: _____ Affiliation: _____

Position (if applicable): _____

INDIVIDUAL TWO:

Name: _____ Affiliation: _____

Position (if applicable): _____

Briefly describe the nature of the academic, administrative, supervisory, evaluative, counseling, or extracurricular authority or influence that exists between these individuals.

Briefly indicate the level of significance of this authority or influence. For example, is this short-term or long-term in nature? Are decisions about academic performance or hiring/promotion/compensation involved?

Please refer to CSU Executive Order 1096 for additional info: <http://www.calstate.edu/eo/EO-1096-rev-6-23-15.html>

FOR USE BY EQUITY PROGRAMS & COMPLIANCE OFFICE ONLY

Date received: _____ Date reviewed: _____

Situation _____ *does* _____ *does not* meet definition of prohibited consensual relationship as defined by EO 1096.

If it does, please complete below:

Strategies identified for amelioration or resolution:

Responsible MPP: _____

Cabinet Area/Division/Department/Unit: _____ Date written notice to MPP: _____

Follow up actions required, if any:

Reviewed by Title IX Coordinator or designee:

Signature – Title IX Coordinator

Date

NOTES:

Please attach any relevant documentation to this form.

All documentation shall be maintained in strictest confidence by Equity Programs & Compliance for a period of at least 10 years.